

<b>FAU</b> <b>FLORIDA</b> <b>ATLANTIC</b> <b>UNIVERSITY</b>	<b>NEW COURSE PROPOSAL</b> <b>Undergraduate Programs</b>		
	<b>Department</b> Music <b>College</b> Arts and Letters <i>(To obtain a course number, contact erudolph@fau.edu)</i>		UUPC Approval <u>12-2-24</u> UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
<b>Prefix</b> MUE <b>Number</b> 4383	<i>(L = Lab Course; C = Combined Lecture/Lab; add if appropriate)</i> <b>Lab Code</b>	<b>Type of Course</b> <input type="checkbox"/> Lecture	<b>Course Title</b> Classroom Management for Music Majors
<b>Credits</b> (See <i>Definition of a Credit Hour</i> ) 3	<b>Grading</b> (Select One Option) <input checked="" type="radio"/> Regular <input type="radio"/> Sat/UnSat	<b>Course Description</b> (Syllabus must be attached; see <i>Template and Guidelines</i> ) This course explores essential classroom management strategies tailored to the unique environment of music teaching. Students will examine various approaches to creating a positive and productive learning atmosphere, as well as addressing the challenges of managing diverse groups of learners in both instrumental and vocal settings.	
<b>Effective Date</b> (TERM & YEAR) Fall 2025		<b>Corequisites</b>	<b>Registration Controls</b> (Major, College, Level) For junior or senior music majors in the College of Arts and Letters only
<i>*Default minimum passing grade is D-. Prereqs., Coreqs. &amp; Reg. Controls are enforced for all sections of course</i>			
<b>WAC/Gordon Rule Course</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>Intellectual Foundations Program (General Education) Requirement</b> (Select One Option) <input type="checkbox"/> None General Education criteria must be indicated in the syllabus and approval attached to the proposal. See <i>Intellectual Foundations Guidelines</i> .	
<b>Minimum qualifications to teach course</b> Master's degree in Music			
<b>Faculty Contact/Email/Phone</b> DaLaine Chapman/chapmand@fau.edu	<b>List/Attach comments from departments affected by new course</b>		
<b>Approved by</b> Department Chair <u>Ben Will</u> College Curriculum Chair <u>JV</u> College Dean <u>MJH</u> UUPC Chair <u>Korey Sorge</u> Undergraduate Studies Dean <u>Dan Meeroff</u> UFS President _____ Provost _____	<b>Date</b> 10/29/24 11/14/24 11/04/2024 12-2-24 12-2-24		

Email this form and syllabus to [mienning@fau.edu](mailto:mienning@fau.edu) seven business days before the UUPC meeting.



**FLORIDA ATLANTIC UNIVERSITY  
MUE 4383-001**

**Classroom Management for Music Majors  
Days and Time TBD 3 Credit(s)  
Fall 2025 - 1 Full Term**

## **Instructor Information**

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DaLaine Chapman

**Email:** chapmand@fau.edu

**Office:** AH 119a

**Office Hours:** Days and Times TBD/or by appointment

**Phone:** 561-213-3736

## **Course Description**

This course explores essential classroom management strategies tailored to the unique environment of music teaching. Students will examine various approaches to creating a positive and productive learning atmosphere, as well as addressing the challenges of managing diverse groups of learners in both instrumental and vocal settings.

## **Instructional Method**

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### **In-Person**

Traditional concept of in person. Mandatory attendance is at the discretion of the instructor.

## **Required Texts/Materials**

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Text TBD

## **Course Objectives/Student Learning Outcomes**

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*Students are encouraged to employ critical thinking and to rely on data and verifiable sources to interrogate all assigned readings and subject matter in this course as a way of determining whether they agree with their classmates and/or their instructor. No lesson is intended to espouse, promote, advance, inculcate, or compel a particular feeling, perception, viewpoint or belief.*

Key topics include establishing clear expectations, fostering student engagement, developing communication skills, and utilizing reinforcement techniques. Through interactive group work, the research of case studies, and peer discussions, students will practice designing lesson plans that incorporate effective management strategies and learn how to adapt their techniques to accommodate different teaching contexts, such as ensembles, classrooms teaching (e.g., music theory), and private lessons.

By the end of the course, students will be equipped with practical tools and techniques to create an inclusive, respectful, and inspiring learning environment that nurtures musical growth, creativity, and respect. This course is essential for any future music educator seeking to enhance their teaching practice and build a strong rapport with their students, whether in an ensemble setting or studio.

This course introduces you to the fundamental principles of effective classroom management and provides opportunities for you to practice applying those principles in your own teaching. All of you are talented, skillful musicians and intelligent, well-educated people. You have a strong commitment to the education and well-being of children. I hope that throughout the semester you will be challenged to examine carefully your own expectations, aspirations, and biases regarding human behavior and the role it plays in classroom teaching. The ultimate goal of the course is that you acquire a basic understanding of the fundamental principles of managing a classroom of students, as well as a realistic perspective of your own strengths and weaknesses as developing professionals. An additional goal is that you develop a compelling interest in learning about and confronting the challenges that lie before you in the remainder of your education and in your future professional lives.

### **Professionalism**

1. Demonstrate professional behavior by reading the assigned text, participating in class discussions/activities, submitting work in a timely manner, and missing no more than three classes and/or any field experience sessions, for any reason.
2. Engage in a professional environment by observing K-12 classrooms as assigned, as well as reflect on and write about those experiences.
3. Demonstrate current level of teaching ability by completing one teaching demonstration (with lesson plan) to our class.

### **Detailed Course Assignment Descriptions TBD**

## **Faculty Rights and Responsibilities**

Florida Atlantic University respects the rights of instructors to teach and students to learn. Maintenance of these rights requires classroom conditions that do not impede their exercise. To ensure these rights, faculty members have the prerogative to:

- Establish and implement academic standards.
- Establish and enforce reasonable behavior standards in each class.
- Recommend disciplinary action for students whose behavior may be judged as disruptive under the Student Code of Conduct [University Regulation 4.007](#).

## **Disability Policy**

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In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at [www.fau.edu/sas/](http://www.fau.edu/sas/).

## **Course Evaluation Method**

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### **Course Grading**

Grades will be assigned as generated by percentages of total points earned in the class. Points will be based on the assignments as well as class participation. Final course grades will be based on the timely completion of all assignments and course requirements. It is expected that each student completes all assignments with competence and accuracy. A grade of "C" or higher is required to pass this class. All assignments must be submitted online by the printed due dates to receive full credit. No grade of incomplete will be given.

Scale: A = 94-100; A- = 90-93; B+ = 87-89; B = 83-86; B- = 80-82; C+ = 77-79; C = 73-76; C- = 70-72;

D+ = 67-69; D = 63-66; D- = 60-62; Below 60 = F.

## **Code of Academic Integrity**

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Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [University Regulation 4.001](#).

## **Attendance Policy Statement**

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Students are expected to attend all their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations, or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances, and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

**Attendance Policy:** Class will begin promptly at TBD on TBD. Arriving to class after :10 will count as an absence. Bring all necessary materials and participate in class discussions. Impromptu quizzes and written responses will occur at the beginning of class sessions.

**Absences/Tardy:** Poor attendance in a teaching position results in either a reprimand or potential termination. In this class (combined with the Lab), each absence **beyond three (3)** will result in a grade reduction of one letter. Absence total includes the Monday Lab. No absences are allowed on in-class teach days. Arriving to class after TBD will count as an absence. You are responsible for turning in all assignments on time and alerting the Professor to any possible absence. Life happens. If you know ahead of time that you will be absent, please let me know. This policy also counts towards your participation/professionalism grade.

*Miss no more than three (3) classes for any reason other than what is stated in the Provost's Attendance Policy as well as the Religious Accommodation link listed below.*

## Religious Accommodation Policy Statement

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In accordance with the rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs regarding admissions, registration, class attendance, and the scheduling of examinations and work assignments. University Regulation 2.007, Religious Observances, sets forth this policy for FAU and may be accessed on the FAU website at [www.fau.edu/regulations](http://www.fau.edu/regulations).

Any student who feels aggrieved regarding religious accommodations may present a grievance to the director of Equal Opportunity Programs. Any such grievances will follow Florida Atlantic University's established grievance procedure regarding alleged discrimination.

## Time Commitment Per Credit Hour

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For traditionally delivered courses, not less than one (1) hour of classroom or direct faculty instruction each week for fifteen (15) weeks per Fall or Spring semester, and a minimum of two (2) hours of out-of-class student work for each credit hour. Equivalent time and effort are required for Summer Semesters, which usually have a shortened timeframe. Fully Online courses, hybrid, shortened, intensive format courses, and other non-traditional modes of delivery will demonstrate equivalent time and effort.

## Course Grading Scale

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Letter Grade	Letter Grade
A	94 - 100%
A-	90 - 93%
B+	87 - 89%
B	83 - 86%
B-	80 - 82%
C+	77 - 79%
C	73 - 76%

Letter Grade	Letter Grade
C-	70 - 72%
D+	67 - 69%
D	63 - 66%
D-	60 - 62%
F	Below 60

## Grade Appeal Process

You may request a review of the final course grade when you believe that one of the following conditions apply:

- There was a computational or recording error in the grading.
- The grading process used non-academic criteria.
- There was a gross violation of the instructor's own grading system.

[University Regulation 4.002](#) of the University Regulations contains information on the grade appeals process

## Policy on Make-up Tests, Late work, and Incompletes

### **Makeup Tests, Late Work, and Incompletes**

Assignments are due on the dates scheduled (see calendar), but late assignments will be considered for partial credit. Any missed course requirement or assignment will result in a lowered grade (this includes attendance requirements). Makeup assignments and tests are on a case-by-case basis only. No grade of incomplete will be given.

## Special Course Requirements

### **Materials**

1. Have paper and a pen or pencil with you each day for daily writing
2. Bring your textbook with you everyday

### **OneDrive Class Folder**

In addition to using Canvas, we will also use One Drive as a file sharing system to submit written and video assignments, provide feedback, and organize our class activities. Please create and share with me a OneDrive folder with the following filename: last name \_ first name. When you do this, it will ask for my email address (chapmand@fau.edu) to send the invitation. Please do this today.

\*\*OneDrive has limited space, so please learn how to reduce the file size of a video\*\*

## Policy on the Recording of Lectures

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Students enrolled in this course may record video or audio of class lectures for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject. Recording class activities other than class lectures, including but not limited to student presentations (whether individually or as part of a group), class discussion (except when incidental to and incorporated within a class lecture), labs, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the lecturer, is prohibited. Recordings may not be used as a substitute for class participation or class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct and/or the Code of Academic Integrity.

## Counseling and Psychological Services (CAPS) Center

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Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to <http://www.fau.edu/counseling/>

## Student Support Services and Online Resources

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- [Center for Learning and Student Success \(CLASS\)](#)
- [Counseling and Psychological Services\(CAPS\)](#)
- [FAU Libraries](#)
- [Math Learning Center](#)
- [Office of Information Technology Helpdesk](#)
- [Office of International Programs and Study Abroad](#)
- [Office of Undergraduate Research and Inquiry \(OURI\)](#)
- [Science Learning Center](#)
- [Speaking Center](#)
- [Student Accessibility Services](#)
- [Student Athlete Success Center\(SASC\)](#)
- [Testing and Certification](#)
- [Test Preparation](#)
- [University Academic Advising Services](#)
- [University Center for Excellence in Writing \(UCEW\)](#)
- [Writing Across the Curriculum \(WAC\)](#)

## **Health and Safety**

Students are encouraged to access the FAU Department of Music website [www.fau.edu/music](http://www.fau.edu/music) to read the Department's guidelines towards hearing and performance health and safety.

## **Course Topical Outline TBD**

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Week	To Be Covered
1	Human Behavior
2	What Would You Do? Targeted Secondary School Behavior Modification
3	Studio Meetings and Academic Behavior
4	The Master Class vs. Private Lesson
5	Ensemble Behaviors: What is Expected?
6	Expectation vs. Realization
7	Teacher 5-7 year Attrition Rates
8	Review and Midterm exam
9	Readings Discussion
10	Readings Discussion/Review of In-class Role Play Assignments
11	In-class Role Play Assignments
12	In-class Role Play Assignments/Final Project Review
13	Final Project Presentation
14	Final Project Presentation
15	Final Exam Review/Wrap-up
Final Exam	